



**Report to: Audit Sub-Committee**

**Subject: Follow-up of Audit Recommendations**

**Date: 28<sup>th</sup> February 2005**

**Author: Manager of Resource Services**

## **1. PURPOSE OF REPORT**

- 1.1 To monitor departmental progress in implementation of Internal Audit Recommendations.
- 1.2 To identify to members where additional action needs to be considered in relation to any outstanding recommendations.

## **2. BACKGROUND**

The Audit Commissions review of Internal Audit expressed concern over recommendations made that had not been implemented by departments.

Internal Audit follow-up on the implementation of recommendations on a quarterly basis. The results of the initial follow-up are reported to the Head of Finance, who requests any outstanding recommendations are actioned immediately.

Any recommendations remaining outstanding following this instruction are reported to this committee.

## **3. SUMMARY FINDINGS**

The initial follow-up from July 2004 related to 19 audit reports of which 9 reports have recommendations which have some outstanding issues.

Attached as **Appendix A** are the recommendations with an appropriate audit comment on their progress. All but one recommendation have made satisfactory progress.

The one outstanding recommendation relating to Bank Reconciliation gives rise for concern particularly in that this recommendation has been made previously by both Internal Audit and the Audit Commission.

**4. RECOMMENDATION**

Members are asked to consider what further action is required.